

The Power Source

PLUGGING INTO PROFESSIONALISM

JULY / AUGUST 2007

From The President's Pen ... Annie Jackson

Inside this Issue:

| | |
|------------------------------------|----|
| Editor's Notebook | 2 |
| Schedule of Events | 2 |
| GPC Cert. Review Course | 3 |
| GPC Cert. Form | 4 |
| What's Happening | 5 |
| Happy Birthday | 6 |
| Websites of Interest | 6 |
| 2007 IAAP International Convention | 7 |
| 2007 IAAP Cont. | 8 |
| President's Pen Cont. | 9 |
| ADA Flyer | 10 |
| 2007 IAAP Certification Conference | 11 |
| Member News | 11 |
| Division & International | 12 |
| Board of Directors | 12 |

Inside this Issue:



WOW! Can you believe it's August already. This is the beginning of a new IAAP year; the year of growth both personally and professionally. The word "beginning" means "to commence, to start" which brings me to our theme for the year "Growing With Each Day". I see each day as another chance to start something new, to grow and experience what life has to offer, to make a difference in someone's life. IAAP can offer these things through networking, establishing relationships and stepping into action. It is a privilege to serve as your president for the 2007-2008 IAAP year. I look forward to this opportunity of growth and the challenges it will bring.

We're off to a great start beginning with the installation of the 2007-2008 Officers and Committee Chairs. [Demetrice Clayton CPS/CAP Georgia Division President-Elect](#) performed the ceremony assisted by [Doris Cook CPS](#). We are so lucky to have such great support from our division officers.

We have an awesome team in place who brings years of experience along with enthusiasm and a willingness to serve. I also want to welcome our new Officers and Committee Chairs and am looking forward to your enthusiasm, excitement and new ideas.

Our July meeting was entitled "Your Financial Checkup" presented by Brian Graber of Merrill Lynch. There were many questions and Brian has followed up with many of our members to offer one-on-one assistance. One Recertification point was awarded for this meeting.

(Continued on page 9)

EDITOR'S NOTEBOOK:



Hello all,

What a busy year! This year has been full of surprises to say the least. I got engaged, got a new job and went to International for the first time. With all of that being said, we are off to a new year and new staff in the IAAP world. Georgia Power Chapter is off to a great start with President Annie Jackson at the helm. I am sure that this will be a Great year for the Georgia Power Chapter of IAAP.

We are looking for your full support and your best participation year yet. We have a lot coming down the pike and we NEED YOU! Without all of you, our chapter would not be the success that it is. However, every chapter can still improve on being better.

Let's rally together in every effort to become the Leaders and Champions that I know we are. For every event, meeting or fundraising effort that we have, let's show SouthernStyle and dig in to support our chapter to the fullest. Our Success without U is empty!

Kim Strickland

**SCHEDULE OF EVENTS-
JULY 2007**

- 7/27-8/1- IAAP International Convention

JULY 2007

| S | M | TU | W | TH | F | S |
|----|----|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

AUGUST 2007

| S | M | TU | W | TH | F | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

**UPCOMING EVENTS-
AUGUST 2007**

- 8/31/07 - Deadline for 2007/2008 Certification Review Course (CPS)



GPC CERTIFICATION REVIEW COURSE

H
e
a
r

Y
e

H
e
a
r

Y
e

Georgia Power Chapter
You're invited to join Georgia Power Chapter's
2007-2008

Certification Review Course

September 2007 – April 2008

Registration Deadline – August 31

- A seven-month review course organized to help prepare participants for the May 2008 CPS® exam!
- Evening sessions that meet once a week at a comfortable, convenient location!
- Individual sections organized for participants who only need to review a specific portion of the exam!
- Innovative and enlightening instructors who provide a challenging review of the material coupled with real world experiences and proficiency in the subject areas!
- Mock exams that provide the opportunity to review the exam process!
- Reasonable rates that your employer may consider as an educational/training benefit, if only you would ask!

If the above-stated details sound like an endeavor worthy of your time, make plans now to join us for the 2007 - 2008 Georgia Power Chapter Certification Review Course. Please call Joyce or email her ASAP if interested.

Georgia Power Chapter Certification Review Course contact:

Joyce Camp CPS

404/506-0486 office * 404/506-0487 fax**

jhcamp@southernco.com

Please mail completed form and appropriate fees to:

**Joyce Camp CPS
Southern Company
30 Ivan Allen, Jr. Boulevard
Bin SC1504
Atlanta, GA 30308**

GPC CERTIFICATION REVIEW COURSE FORM

Registration Form

(Please type or print legibly)

NAME _____

ADDRESS _____

CITY, ZIP _____

EMAIL ADDRESS _____

HOME PHONE _____

WORK PHONE _____

FAX # _____

IAAP MEMBER _____

YES NO If yes, please list chapter and member number on line above:

Please check the appropriate box:

Complete 2007-2008 Certification Review Course for May 2008 CPS exam (\$250)

or

If you only want to review a particular section or take a mock exam for a particular section:

Office Systems (\$80)

Management (\$80)

Office Administration (\$80)

Mock exam only (\$20 each)

Attached is my check/money order for \$ _____

I understand the following:

1. All fees paid are non-refundable.
2. Completion of the CERTIFICATION REVIEW COURSE does not guarantee passing the CPS exam.
3. Additional (“make-up”) dates will not be scheduled for missed Review Course classes.
4. Georgia Power Chapter IAAP reserves the right to reschedule the Certification Review Course/Mock Exam dates if necessary due to facility and/or instructor conflicts, emergencies, etc.

Signature: _____

Date: _____

WHAT'S HAPPENING...SENSATIONAL BASKETS



Helen Taffet

ASSOCIATE MEMBER OF IAAP GPC CHAPTER

Sensational Baskets--The Gift-Giving Experts – 2008 will mark their 20th year in business. Each year, they create over 10,000 sensational baskets which are enjoyed by individuals, corporate professionals and celebrities, both nationally and internationally. Sensational Baskets has been featured on The NBC Today Show (three times!!), Jezebel Magazine, Meetings & Conventions Magazine and Promo Magazine, highlighting various Sensational Gifts. Since 1988, they have strived to include only the best gifts available so you order gifts with confidence. They attend four gift shows each year and the Fancy Food shows, always looking for new and different food items and containers.

In addition to our many new designs, please keep in mind that we can **custom-design** any gift that you might need for the occasion.

Please visit their web site, www.sensationalbaskets.com, where you will find over 200 unique and wonderful gift ideas, including **The South's Finest**, **You're A Star** and **Elegant Welcome**. Also, please be sure to also go to their Hospitality and Wedding section (link below)

http://www.sensationalbaskets.com/merchant2/merchant.mvc?Screen=CTGY&Store_Code=SB&Category_Code=HWF

Helen Taffet

www.sensationalbaskets.com

AS SEEN ON THE NBC TODAY SHOW
THREE TIMES SINCE 2003!!

Sensational Baskets, Inc.

Send The Very Best Gift!!

Since 1988-Celebrating Almost 20 Years!!

770-587-5593

770-587-3674-Fax

1-800-396-2260

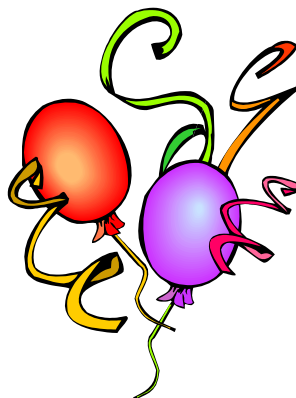
e-mail: helen@sensationalbaskets.com



HAPPY BIRTHDAY...

July 2007 (Belated)

7/03 Joyce Camp CPS
 7/06 Sandra Dodd
 7/06 Wendy Sellers
 7/08 Shuntrela Rogers-Gillion CPS/CAP
 7/09 Faye Sawyer
 7/09 Sara Taylor
 7/11 Carrene Brown
 7/11 Camia Peacock Simmons CPS
 7/12 Sharon Roberts CPS/CAP
 7/19 Angela McCorkle
 7/19 Leslie Pickens
 7/22 Jennifer Whitmire CPS
 7/22 Olivia Woods
 7/24 Sherri King CPS
 7/30 Lenora Brown



August 2007

8/04 Jeanine Arledge CPS
 8/05 Mary Alice Omokeye Moses
 8/11 Deborah Wilson
 8/12 Ann Hornsby
 8/13 Susan R. Williams CPS/CAP
 8/14 Wanda Richardson
 8/14 Angela Stewart
 8/17 Debra Davis
 8/18 Audrey Watts
 8/21 Deborah Baker
 8/25 Barbara Nedoff CPS
 8/30 Rashanna Young
 8/31 Sandra Gilbert
 8/31 LaLeeta Sweeper


<http://>

WEBSITES OF INTEREST

<http://>

Some websites that we cannot live without according to www.time.com

www.amazon.com

www.factcheck.com

www.espn.com

www.apple.com/trailers/

www.google.com

www.imdb.com

www.blogger.com

www.howstuffworks.com

www.moma.org

www.drudgereport.com

www.npr.org

www.netflix.com

www.ebay.com

www.shopzilla.com

www.thesmokinggun.com

Of course there is no formula for success except perhaps an unconditional acceptance of life and what it brings. -

Arthur Rubinstein - US (Polish-born) composer & pianist (1886 - 1982)

REPORT FROM THE 2007 IAAP INTERNATIONAL CONVENTION AND EDUCATION FORUM



The workshops were encouraging, informative and packed full of practical tools that I can easily implement during each day at Georgia Power Company. The trainers were approachable, available and generous while giving additional information at the end of each session if needed. I would recommend this conference to any and all Administrative Professionals at any level of their career. I feel refreshed with the new ideas that I have brought back to my office and I am confident in knowing that experiencing the IAAP Conference was just the boost I needed to take my career to the next level.

-Amber Woolfolk
First Time Attendee



GPC

At



IAAP



International



IAAP INTERNATIONAL CONVENTION CONT....



GPC IAAP



At International



FROM THE PRESIDENT'S PEN (CONT'D FROM PAGE 1)

Many of us just returned from the International Convention and Education Forum held in Tampa, Florida this year. We had 17 members to attend which included first time attendees and I also had the opportunity to represent you as your voting delegate. *At this year's convention, attendance grew to 1,800 plus registered attendees.* It is here that our new International President, Judy McCoy CPS/CAP unveiled her new theme "Forward Moving". She encouraged us to be forward moving, forward thinking, forward acting and believes that all IAAP members play a critical role in building the growth and strength of this association.

Our August chapter meeting was our "Difference Maker" meeting presented by Ann Secrhist, a volunteer with LifeLink of Georgia. The "Difference Maker" is this year's theme unveiled by of our Georgia Division President Linda Dillon CPS/CAP. What better way can one make a difference in someone's life than through organ donation. It was definitely our most powerful meeting yet.

There is so much to accomplish this year but we can do it together with your help. I encourage you to show your support by attending our chapter meetings. As we grow this year, I encourage you to share your thoughts and ideas with us and think outside of the box. This is an excellent opportunity for everyone to become involved and play a roll in moving our chapter forward.

Just a thought. . . .

Creativity is more than a good idea, it's the future... –
Unknown

Annie Jackson



Personality can open doors, but only character can keep them open. -

Elmer G. Letterman



**\$10,000
COMMITMENT
MADE BY THE**



Georgia Power Chapter

OF THE



**International Association of
Administrative Professionals®**

WHAT IS THIS?

The Georgia Power Chapter of IAAP has made a commitment to the American Diabetes Association to participate in their "America's Walk for Diabetes" event and raise **\$10,000**.



HOW DO WE MEET THIS GOAL?

Quite simple really. All we need is:

Georgia Power IAAP members to participate by forming at least a 50 person team.

Georgia Power IAAP is responsible for raising a minimum of \$10,000 by:

Recruiting 50 Walkers/Team Members

Each Walker/Team Member to raise \$200

Georgia Power Chapter GOAL REACHED

(50 Members x \$200 = \$10,000)

The Walk takes place on October 6, 2007

2007 IAAP CERTIFICATION CONFERENCE

**F
Y
I**

As of August 6, 2007 the Certification Conference is sold out. Certification Conference, Hyatt Regency San Antonio, San Antonio TX

If you would like to be placed on a wait list, please e-mail us at meetings@iaap-hq.org

**Oct. 14 th
-
Oct. 17th
2007**

MEMBER NEWS...

WELCOME ABOARD TO OUR

NEWEST MEMBERS:

CONGRATULATIONS:

Sharon Roberts

Sharon has received notice that her recertification as a CPS/CAP has been approved. She is certified until 2012. Congratulations Sharon!

Monique Hall

Monique has been selected as the new Administrative Specialist supporting the Key Account Team. In this role she will support both the Industrial Segment and Technical

Sales Teams. Please join us in congratulating Monique as she transitions to her new role as the Administrative Specialist supporting the Key Account Team. (August 7, 2007)

NEED YOUR HELP:

Annie Jackson

Annie has taken the challenge this year of becoming the captain of the Georgia Power Chapter IAAP Walk for Diabetes. Please read the flyer on page 10. Join us by logging onto www.diabetes.org/stepout

We greatly appreciate your support.



Amber Woolfolk

Amber has also taken on the challenge of being the Team leader for the Georgia Power Chapter of Making Strides against Breast Cancer Walk. If you would like to join the GPC Energizers team, please log onto www.stridesatlanta.org and join. You can also contact Amber Woolfolk for more information at 404-572-7612. The walk takes place on October 27th.



The winner of our August Chapter Meeting Retirement Trust Foundation (RTF) 50/50 raffle was Doris Cook CPS of the Georgia Power Chapter. Her share was \$15.00. You could be the next "winner", So bring your dollars to the next meeting. Good luck from your RTF Chair

Theda Gardner CPS

We're on the Web!

<http://www.iaap-georgia.org>

Page 12

KIM STRICKLAND, EDITOR

Georgia Power
760 Ralph McGill Blvd.
Atlanta, GA 30312
Phone: 404-572-7654
Fax: 404-572-7692
Email: kystrick@southernco.com

Please submit any articles or information for the September/October issue by September 10th.

IAAP Vision: To inspire and equip all administrative professionals to attain excellence.

Chapter Purpose:

To network with other professionals; and to assist members in professional growth, office technology and developing administrative skills, while providing tools and information necessary to become effective contributors in the workplace.

Board of Directors

2007-2008

Officers

Annie Jackson
President

Donna Goodman
President Elect

Kerri Gibson CPS/CAP
Vice President

Susan Williams CPS/CAP
Corresponding Secretary

Verna Arnold
Recording Secretary

Shuntrela Rogers-Gillion CPS/CAP
Treasurer

Mary Ellen Cannon
Honorary Director

Committee Chairs

Bylaws & Standing Rules
Sheilda Hayes CPS

CPS/Education
Joyce Camp CPS

Historian
Sharon Mosteller CPS/CAP

Communications/Information
Doris Cook CPS

Membership
Antoinette Brown

Newsletter
Kimberly Strickland

Program/Seminar
Angela Hosch

RTF
Theda Gardner CPS

Scrapbook
Luana Owens

Ways & Means
Felicia Stevenson
Kellie Hand Co-Chair

Webpage
Anita Sisson

DIVISION & INTERNATIONAL NEWS



IAAP Georgia Division President
Linda Dillon CPS/CAP

Division News:

THE DIFFERENCE MAKER

SEMINAR

SATURDAY

OCTOBER 13, 2007

8:30 am – 4:00 pm

HILTON GARDEN INN MIDTOWN

SAVANNAH, GEORGIA

MARK YOUR CALENDAR!

YOU DON'T WANT TO MISS THIS!

- For more Division news, go to www.iaap-georgia.org



IAAP International President
Judy McCoy CPS/CAP

International News:

- CPS and CAP holders and those interested in certification:** Mark your calendars now for the 2007 Certification Conference. The Hyatt Regency San Antonio on the historic River Walk will be the setting for top-notch educational sessions and valuable networking opportunities. October 14 - 17, 2007

For more International news, go to www.iaap-hq.org

