

**GEORGIA DIVISION
2011-2012
BOARD OF DIRECTORS**



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Member Since: 1988**

Contact: gadivpres@gmail.com



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Contact: gadivvp@gmail.com



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Contact: gadivsec@gmail.com



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Evans Towne Center Chapter
Member Since: 2004**

Contact: gadivtreas@gmail.com

Georgia Division Chapters

The Georgia Division of IAAP continues to offer means by which members can grow both personally and professionally. The Georgia Division strives to:

- * Be a resource for chapters and members, promoting professional development and educational opportunities for administrative professionals throughout Georgia.
- * Set the standards of leadership, professionalism and excellence through involvement at division events, chapter meetings, seminars, and networking.
- * Serve as leaders, advisors and mentors to the IAAP Chapters located in Georgia.
- * Assist each chapter in recruiting and retaining members and with building new chapters within the Division.
- * Actively support student activities and aggressively work to establish new student chapters.

GEORGIA DIVISION CHAPTERS AS OF JANUARY 17, 2012	
City	Chapter Name <small>* denotes a closed chapter</small>
Albany	Albany Area Chapter
Athens	Athens Chapter
Atlanta	AGL Resources Chapter* AME Sixth District Chapter* Atlanta Chapter Atlanta Healthcare Chapter City of Atlanta Chapter Clifton Corridor Chapter The Coca-Cola Company Chapter* Fulton County Government Chapter* Georgia Power Chapter Heart of Peachtree Chapter MSM Chapter North Perimeter Chapter Turner Broadcasting Chapter*
Augusta	Fairways Chapter
Columbus	Port City Chapter
Conyers	New Rock Chapter
Decatur	DeKalb Chapter
Duluth	Gwinnett Chapter
East Point	Dogwood Chapter
Evans	Evans Towne Center Chapter
Jasper	Appalachian Chapter
Lawrenceville	Municipal Employees Chapter*
Marietta	Cobb County Chapter
Tifton	Tiftarea Chapter
Tucker	Cherokee Rose Chapter



**INTERNATIONAL ASSOCIATION OF
ADMINISTRATIVE PROFESSIONALS**



2011-2012 Georgia Division Board of Directors



International Association of
Administrative Professionals®
Georgia Division

www.iaap-georgia.org

ABOUT IAAP

The International Association of Administrative Professionals (IAAP) is a not for profit professional association with approximately 28,000 members and affiliates and almost 600 chapters worldwide.

The association works in partnership with employers to promote excellence.

Its members include administrative assistants, executive secretaries, office coordinators, information specialists, and related administrative professionals.

Many corporations, educational institutions, students, and international affiliate organizations also belong to IAAP.



IAAP has members all over the world, even overseas.

WHY JOIN?

There are many reasons to join this professional organization! You will benefit immediately from joining an organization that caters to your work environment.

During the history of IAAP, office professionals have recognized the value of membership in an organization that addresses their specific needs in the areas of:



Get involved with an organization that will address your specific needs!

- Career Development
- Leadership Skills
- Networking
- Image
- Professional Development
- Seminars & Conferences
- Personal Development

WHAT'S IN IT FOR YOUR EMPLOYER?

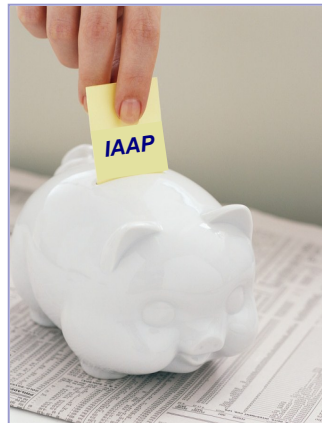
IAAP can become your partner in leading your administrative professionals toward achieving excellence. We provide resources to meet the needs and challenges facing the administrative staff, today and tomorrow. IAAP members receive the tools and knowledge necessary to become more effective contributors to their employers. By reading IAAP publications and attending IAAP educational events, members stay on top of their profession.



IAAP provides resources to meet needs and challenges facing administrative staff, today and tomorrow.

Thanks to IAAP, administrative support professionals can take advantage of networking opportunities, certification programs, and educational products that set the standard of excellence. IAAP's code of ethics continues to set the standard of professional conduct. And, in working with business leaders and educators, IAAP members continue to develop skills and knowledge necessary to set the standard of performance.

INVEST IN YOUR FUTURE



Invest in your future! IAAP is here to help YOU excel!

Employees who demonstrate the Power of Professionalism give their employers a competitive advantage in the marketplace. The wisest employers recognize the importance of investing in the career development and training of their administrative support staff. IAAP is here to help YOU excel!

REQUEST MORE INFORMATION

For more information, please complete this form, cut along the dotted lines and mail to the Georgia Division Membership Chairperson:

Sue Halley, CAP-OM
GA Division Membership Chairperson
One Polychrome Park
Corporate Ridge Industrial Park
Columbus, GA 31907-2934
Phone: (706) 565-2515
Fax: (706) 565-3206

Name:	
Title:	
Address:	
Home Ph. #:	
Work Ph. #:	
Company Name:	
Company Address:	
E-mail:	



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 Georgia Division

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