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## Message from Dawn Staycoff, 2011-2012 MN-ND-SD Division President

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The holiday decorations have been put away, and the celebrations ushering in 2012 are over and it's time to get back in the game. In addition to wishing everyone a happy and prosperous New Year, I would also like to express my thanks and gratitude to those who serve our Division and to remind you that your contributions, no matter how small, are what make this organization what it is.....so THANK YOU!

From Kristi Rotvold, CAP-OM, Northwest District Director: Just wanted to make a special notification on the upcoming deadlines - It's not too late to decide to run for Northwest District Director, to submit your name or someone from your division/chapters to serve on an international committee:

The Call for NOMINATIONS FOR INTERNATIONAL OFFICE OR RETIREMENT TRUST FOUNDATION TRUSTEE has been sent out.

The following documents may be downloaded from the Call for Nominations, in the IAAP web community document library:

- Official Notice for International Office
- International Office Candidate Application
- Official Notice for Retirement Trust Foundation Trustee
- Retirement Trust Foundation Trustee Candidate Application

Nomination forms are to be completed and sent via e-mail to the Chairman of the Committee on Nominations, the Executive Director and the respective chapter, division or affiliate president for acknowledgement of nomination. The application must be received by e-mail no later than 5:00 p.m. CST January 15, 2012.

We need volunteers to serve on international committees.

- Applications to serve for one-year appointments to the 2012-2013 International Bylaws and Standing Rules Committee, Committee on Nominations or Retirement Trust Foundation Committee are now available. These positions become effective at the close of International Education Forum and Annual Meeting in Grapevine, TX July 2012.
- There are two forms. They can be downloaded from this link [Committee Service Applications](#) in the IAAP web community document library.
- One is the Application for Appointment to International Committees. This is for appointment to either the Bylaws and Standing Rules Committee or Committee on Nominations. The other form is the Application for Appointment to the Retirement Trust Foundation Committee. The forms each have the functions and responsibilities pertinent to the committees on page 2. Please note the e-mail deadline of February 1, 2012 for all committee nominations.
- IAAP does not require chapter recommendations and signatures for those members wishing to volunteer for IAAP International Committees. No recommendations or signatures are required for the Retirement Trust Foundation Committee either. Once appointed, all committee members are expected to sign and adhere to the following document: Confidentiality Agreement and Conflict of Interest Statement.
- Applicants applying for committees must e-mail the entire application no later than 4:00 p.m. CST February 1, 2012. Applications for International Committees are to be e-mailed to International President-Elect Karlana Rannals, CPS/CAP, [krannals@iaap-hq.org](mailto:krannals@iaap-hq.org), with a copy to Governance

Coordinator, Carrie Frentz-Hartzler, [governancecoordinator@iaap-hq.org](mailto:governancecoordinator@iaap-hq.org). Retirement Trust Foundation Committee applications are to be e-mailed to Retirement Trust Foundation Chairman Kelly Reggio, CAP, [reggio@chartermi.net](mailto:reggio@chartermi.net), also with a copy to Governance Coordinator, Carrie Frentz-Hartzler, [governancecoordinator@iaap-hq.org](mailto:governancecoordinator@iaap-hq.org).

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