

## Wings Chapter IAAP

You're invited to attend our monthly meeting!

Wednesday November 16, 2011

Sinclair Community College  
Executive Boardroom  
First Floor, Building 12, Room 131  
Dayton, Ohio 45402

### Agenda

- Networking begins at 5:30 p.m.
- Dinner is served at 6:00 p.m.  
*Price is \$22*
- Program begins at 6:45 p.m.
- Business Session at 7:45 p.m.

### Dinner

Chicken Ala King in Puff Pastry

Vegetable Medley

House Salad

Rolls & Butter

## “Microsoft Office 2007 Tips Your Mama Never Taught You”

Presented by  
Pam Newsome  
Columbus City Schools



**Reservations:** Please make your dinner reservations by emailing Laura Kesling, Program Committee Chair, at [laura.kesling@officeteam.com](mailto:laura.kesling@officeteam.com) or by voicemail (937.640.1014) no later than 5 p.m. Thursday, Nov. 10th . Your payment will be collected at the door (cash or check payable to Wings Chapter). **Cancellations must be received by 5 p.m. on Thursday, Nov. 10th.** Remember if you do not cancel before the stated deadline, you will be billed \$22 for the meal. If you wish to arrive after dinner to attend only the business session & program (\$2 to cover your parking), please email or leave a voicemail to ensure a seat is set for you.

**Free Underground Parking in Lot C:** The garage entrance is on 4<sup>th</sup> Street, on your, right, past the Perry Street intersection. Parking passes will be distributed at the registration table.

### Directions:

**SOUTHBOUND I-75** (from Toledo & Columbus) – Take First Street Exit; merge into far right lane immediately; turn right at Perry St.; turn right on Fourth St.; take first right into the parking garage under Building 12.

**NORTHBOUND I-75** (from Cincinnati) – Take Third Street Exit (53A); go one block & turn right on Perry St.; go one block & turn right on Fourth St.; take first right into parking garage under Building 12.