



Queen City North Chapter IAAP 2011-2012 Program Meeting Schedule

Date	Program Information
Tuesday September 13, 2011	Topic: "What Does It Take To Get Along? Resolving Workplace Conflicts" Speaker: Jill New, OfficeTeam (1 recertification point approved)
Tuesday October 11, 2011	Topic: Delivering the Vision: Connections in Meeting Planning Speaker: Katie Maciag, Owner – Planners Network (1 recertification point approved)
Tuesday November 8, 2011	Topic: Marketing Ourselves in Today's Workplace Speaker: Steve Tebeau and Michelle St. John, InnerCircle
Tuesday December 13, 2011	Holiday Celebration / Auction / Reach Out Lakota Holiday Entertainment: Maggie Beckmeyer, President – Auctions by Maggie, Inc.
Tuesday January 10, 2012	Topic: HR – exact topic to be confirmed Speaker: Ann Birsa, VP – Human Resources, CommuniCare Health Services
Tuesday February 14, 2012	Topic: Cool New Software Speaker: Pam Hollingsworth
Tuesday March 13, 2012	Topic: Communication Speaker: Phil Barth
Tuesday April 10, 2012	Topic: Social Networking for Businesses Speaker: David Bowman
Tuesday May 8, 2012	Topic: Get Organized Speaker: Avery Dennison
Tuesday June 12, 2012	Officer Installation – 2012-2013 Queen City North Board of Directors Member Recognition
Meeting Location:	Indiana Wesleyan University Cincinnati Conference and Education Center 9286 Schulze Road, West Chester, OH 45069
Time:	Networking: 5:30 p.m. Program/Dinner: 6:00 p.m. Speaker: 6:30 p.m. Business Meeting: 7:30 p.m.
Cost:	\$15.00 (Members) / \$17.00 (Non-members): Program Meeting with Dinner \$5.00 (Members) / \$7.00 (Non-members): Program Meeting Only Option
RSVP:	Email your reservation to: QCNReservations@gmail.com

Queen City North Chapter IAAP 2011-2012 Board Meeting Schedule

Meeting Location:	The Procter & Gamble Company, Sharon Woods Innovation Center 11511 Reed Hartman Hwy, Cincinnati, OH 45241		
Time:	5:30 – 7:30 p.m.		
Dates:	August 29, 2011	December 19, 2011	April 23, 2012
	September 26, 2011	January 30, 2012	May 21, 2012
	October 24, 2011	February 27, 2012	June 25, 2012
	November 21, 2011	March 26, 2012	

**Queen City North Chapter IAAP
2011-2012 Additional Meeting/Training Schedules**



Optional QCN Webinars	
October 5, 2011 11:30 a.m. – 12:30 p.m.	A Behind the Scenes Look at Identity Theft RSVP: Rebecca.Renner@53.com by September 20, 2011
December 20, 2011 11:30 a.m. – 12:30 p.m.	Stress Strategies & Solutions ... Are you stressed? RSVP: Rebecca.Renner@53.com by December 5, 2011

QCN APW Events	
April 22-28, 2012	Administrative Professionals Week
April 25, 2012	Administrative Professionals Day
April 24 or 26, 2012	QCN APW Event: Topic: Microsoft Office 2007 Tips And Tricks Speaker: Pam Newsome

LAN Meetings	
October 8, 2011 8:30 – 11:30 a.m.	SWOLAN Meeting – Hosted by Queen City North Chapter Location: CCHMC, Liberty Campus
March 3, 2012 8:30 – 11:30 a.m.	SWOLAN Meeting – Hosted by Cincinnati Chapter Location:
March 31, 2012 Time TBA	Statewide LAN Meeting Location: Quest Conference Center, Columbus, OH
May 19, 2012 8:30 – 11:30 a.m.	SWOLAN Meeting – Hosted by Wings Chapter Location:

Ohio Division Leadership Training	
August 13, 2011	Ohio Division Leadership Boot Camp Location: Grange Insurance Company, Columbus, OH

Ohio Division Annual Meeting - 2012	
June 22-24, 2012	62nd ODAM – Hosted by the Ohio Division Board of Directors Location: Hyatt Regency Cincinnati, Cincinnati, OH

Fall / Spring Conferences	
October 9-12, 2011	Fall Conference - Location: San Diego, CA
March 4-7, 2012	Spring Conference - Location: Las Vegas, NV

International EFAM	
July 22-25, 2012	EFAM: Gaylord Texan Resort, Grapevine, TX
July 28-31, 2013	EFAM: Anaheim Convention Center, Anaheim, CA
July 27-30, 2014	EFAM: Milwaukee Convention Center, Milwaukee, WI
July 26-29, 2015	EFAM: Kentucky International Convention Center, Louisville, KY