



December 2008

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Presidents Message

I wish all of you a very happy holiday season and a wonderful new year!

*We prepare together
in varying ways in varying degrees
for holidays that are meaningful to our faith,
to our families and to our friends.*

*We prepare for the holidays
knowing that these days will remind us deeply of
what we believe in, what we live by and
what we strive to integrate.*

*We prepare in simple ways;
caring inclusion,
sensitive gestures,
respectful affirmation...
all silently and powerfully leading us to remember who we are.*

*We celebrate well only as we renew ourselves in the
spirit of these days...as we recommit ourselves
to the tradition of giving, of caring, of gathering
around those most in need of love and meaning.*

*May we celebrate well and may our world be a bit
more gentle because of our observance.*

See you in 2009!
Yours in service,
Diana Kengel CPS/CAP
2008-09 Michigan Division President

Michigan Division Update

Michigan Division Annual Meeting 2009 - Announcement
Our International guest will be International President, Barb Horton CAP

You won't want to miss the chance to meet one of our International Board members, so mark your calendar to attend the 60th MDAM at Shanty Creek Resort, May 15-16, 2009. Hotel reservations can be made now and registration materials will be out soon. Opportunities are still open on the MDAM planning committee.

Jump into the fun of planning this very special annual meeting by joining other members who have volunteered to help plan our 60th annual meeting and anniversary celebration!
Click [here](#) to see what you can do.

Pathways to Excellence

Division of Excellence criteria #1

Chapter leaders - Send your recertification point certificates to Marie Ouzoonian so we can track whether or not we are meeting this criteria.

Chapter of Excellence and Division of Excellence criteria # 13

The Avery Great Results Chapter Achievement Awards program forms are now available under Members' Place, Division/Chapter Resources at www.iaapnet.org. The application is **due to headquarters February 1**.

Chapter of Excellence

Criteria # 7

Your Chapter's 07-08 financial record audit report is due to the Division Treasurer, with a copy to the Division's Audit Team Leader, Karen Herman.

E-mail to treasurer@iaapmichigan.org and bonkay_2@yahoo.com or fax to 231.935.2592

Criteria #19

Chapter strategic plans are **due to our Division President by December 31**.

They can be emailed to president@iaapmichigan.org or faxed to 586.582.7524.

Member of Excellence criteria # 3

The Division Board invites you to submit an article to be published in a future edition of the High Speed Connections. Send your article to commsecretary@iaapmichigan.org. You can also achieve this criteria by participating in the International, Webmaster, Division and/or Chapter Forums, so ask a question or provide an answer to an already posted topic. Share your knowledge with your fellow association members. Print your contribution and retain it until July 2010, in case you need it for audit.

Committee News

Membership Committee

The Michigan Division would like to extend a *warm welcome* to the following members who joined the division since July 1, 2008. Please know that your membership is of great value both to yourself and to the association. IAAP is a wonderful organization for anyone in the administrative support field. As with anything, you will get out of it what you put into it. The opportunities are there – you simply need to take advantage of them. You won't be in it alone. Members are there to provide support and encouragement to each other. Please visit our website regularly to keep up-to-date with division and chapter happenings.

<u>Division Members at Large</u>	<u>City</u>
Lorraine Close	Holland
Erica James	Lansing
Janine Lawless	Rochester Hills
Kate Magyar	Grand Haven
Megan Page	Livonia
Rebecca Stirling	Ann Arbor

Pamela Zygaj

Lincoln Park

Chapter Members

Nannette Randall
Belinda Beard
Lisa Richardson
Jacquelyn King
Laura Loveland
Heather McLaughlin
Beth VanDenHombergh
Denise Brown
Denise Brown Chillers
Dawn DeVoe
Sara Stuart
Yuliya Whittaker
Janice Wilbrink
Kathy Kilgore
Contessa Lopez
Linda Orlando
Kimberly Skarbo
Connie Bolzman
G. Loree Recker
Cynthia Bobier
Heidi Clark
Jodi Grumley
Adwenia Roy
Anne Sloney
Janine Sam

Chapter

Ann Arbor Area
Detroit
Detroit
Kalamazoo
Kalamazoo
Kalamazoo
Kalamazoo
Kelly Services
Lansing Tuebor – Student
Lansing Tuebor – Student
Lansing Tuebor – Student
Lansing Tuebor – Student
Lansing Tuebor – Student
Macomb
Macomb
Macomb
Macomb
Midland
Midland
Northern Michigan
Northern Michigan
Northern Michigan
Oakland County
Oakland County
Sandy Shores

Christine Milne
Denise Passage

West Metro
Western Shores

RTF Committee

It's mid-December already, which means most of us are in high gear with preparations for the holidays - in whatever way we celebrate.

For many of us, it is also a time of caring and sharing - family, friends, and those in our communities who are less fortunate or in need.

In this economic recession, we are seeing more and more people falling into financial hardship. If you are one of the many blessed and generous people who support your community through monetary donations, I hope you will consider one particular foundation for your support - the Retirement Trust Foundation.

The Retirement Trust Foundation (the "Trust" or the "RTF"), while serving as a source of financial/life planning to all IAAP members, is also a source of financial assistance to former admins around the country. And, this vital assistance is provided solely from donations by IAAP members.

During this special season when much of our focus is on family, I hope you will consider becoming a bigger part of your IAAP family by joining the Trust's Family of Givers.

A minimum cumulative donation to the Trust of at least \$100, while providing

the confidence that your donation is assisting someone in need, also provides rewards as a Family of Givers Program member - commemorative pin, holiday cards, and recognition through IAAP. In addition, all donations are eligible for a tax deduction from Uncle Sam.

So, while you are busy "making your list and checking it twice," please also consider adding a donation to the Retirement Trust Foundation to that list.

May your holidays be filled with comfort and joy!
Best regards,

Karen Kohn CPS/CAP
Int'l RTF Committee Member RTF
Great Lakes District

Cheryl Mangiapane CPS
Committee Team Leader
Michigan Division

Chapter News from Around the Division

Northern Michigan Chapter - HAPPY ANNIVERSARY!

The Northern Michigan Chapter of IAAP celebrated it's **10th** Anniversary on September 18, 2008. The chapter was founded on August 20, 1998. Five founding members were in attendance: Marcia Barrette-Rushton, CPS/CAP (Michigan Division Treasurer), Nikki Killian, Kathy Moyer, Judy Nisbett and Carol Zaremba. Joining them were nine chapter members and one guest, past Michigan Division Treasurer and Board Contact, Linda Ray from the Sandy Shores Chapter.

A brief business meeting was held followed by a pizza party and cake. The founding members were given crystal bracelets and the great state of Michigan on a stand made out of aluminum created by Deb Hunt's husband. The Midland Chapter, our sponsoring chapter, sent a beautiful bouquet of flowers. President, Wendy Sak read congratulatory cards and letters from the Midland Chapter and Michigan Division and a letter and certificate from our sister chapter Sandy Shores. Wendy Sak, the founding members and guest Linda Ray spoke on what IAAP has meant to each of them, the importance of IAAP and the history of the Northern Michigan chapter. Carol Zaremba, historian brought two albums of historical items and a poster board display.