**CCLI APPLICATION**

Institution:

Contact Person Name:

Contact Person Title:

Contact Person Email:

Annual Operating Budget:

Number of Employees:

Full Time Equivalent:

Number of Annual Visitors:

Museum Square Footage:

Application Submittal Date:

1. Identify your CCLI team. Include names, titles, and email addresses.   
   *We ask participants to commit at least two staff members, preferably 3 staff, including senior museum leadership or staff who will work with the museum leadership and staff, to share results and begin an organizational change process.*

1. Describe the key threads of your institution’s cultural competence path. What institutional impact or changes have you seen in the past and what do you hope to see in the upcoming years? (1000 word max)

* What is the impact of your institution’s past and current work?
* What drives and motivates your institution now?
* In what ways does your institution position itself to impact your community? How does your institution define community?
* How does your institution aspire to change over the next decade? How does your institution hope to impact the community over the next decade?
* What processes might help you to achieve your institutional aspirations?
* What might help you to achieve the impact you as an institution hope to have with your community?

1. Thinking of cultural competence in terms organizational change, identify the beginning of an initiative, perhaps a “burning question” or identifiable process, that will transform your museum’s operations and relationships with its stakeholders around cultural competence. (500 word max)

1. Describe how you plan to accomplish your proposed CCLI project within a 1 year time frame. How will you work as a team? (500 max)

1. Is your CCLI team (all 3 staff members) willing to commit staff time for an in-person, 1.5 day meeting, plus travel; monthly project calls; quarterly Leadership Calls; and internal project work? (Yes/No)

1. A limited number of travel subsidies will be awarded competitively on the basis of need. In the space below, please explain the unique circumstances that limit your ability to pay for those costs.
2. We strongly recommend that the museum’s Executive Director/President/CEO is part of your CCLI team. Experience has shown that institutions whose executive director participates are able to make greater change. If your Director/President/CEO is not able to be part of the CCLI team, please indicate their commitment to the project with a letter submitted with your application.