

## MAISL Trust and MAISL Workers' Compensation Fund

The Trust and Fund are seeking proposals for risk management services.

The M.A.I.S.L. Joint Risk Management Trust (the "Trust") was established on June 30, 1988 under the laws of the State of Michigan as a governmental group self-insurance Trust and provides coverages to Michigan school districts and intermediate school districts pursuant to Section 2 of Chapter 124 (PA. 1951, No. 35, Section 2) and Section 5 of Chapter 124 (PA. 1982, No. 138, Section 5) of the Michigan Compiled Laws. The Trust currently has 33 members.

The M.A.I.S.L. Workers' Compensation Fund is a group self-insurance fund for workers' disability compensation. The Fund is comprised of governmental entities of the State of Michigan which are authorized and approved under Section 611(1)(d) of Act 317, PA 1969, as amended from time to time (MCL. 418.611; MSA17.237(611)) to enter into an agreement to pool their liabilities for the purpose of qualifying as self-insurers under the Worker's Disability Compensation Act of 1969. The fund commenced operation in 1993. The Fund has 12 members.

The position is a part-time independent contractor professional and reports to the MAISL Executive Director/Fund Administrator.

Services required will include, but not limited to, the following:

- Provides assistance to the Executive Director/Fund Administrator regarding loss prevention strategies for the Trust and Fund;
- Coordinate visits to member districts to assess loss control programs and provide recommendation where losses are most prevalent and preventable;
- Maintains current knowledge of regulatory environment and emerging safety issues;
- Develop and monitor with Claims TPA claims handling procedures of members;
- Serve on the Trust's behalf as a non-voting member on each of the standing committees and any Ad Hoc committee the Trust establishes if requested by Chairperson;
- Develop loss control reference material to assist members in dealing with exposures to loss;
- Assist in the development of loss prevention/control training programs for member districts;
- Presenting information to the Executive board and full Board on the status of program's loss experience and topics affecting the operation;
- Analyze loss trends and recommend opportunities to provide risk control products and/or services which can help reduce losses;
- Review policies and procedures and risk identification of each Trust member, as requested;
- Work under the oversight of the Executive Director with applicable service providers to resolve coverage, procedure, and claims questions;
- Respond or coordinate a response to member's request for assistance;
- Review and authorize payment of individual Trust/Fund claims based on bylaws;
- Other duties as assigned by the Executive Director/Fund Administrator for MAISL.

The criteria for selection will include qualifications, reputation, experience with similar organizations and fee. Although the fee will be an important factor, it will not be the only factor considered. The Trust/Fund has the right to reject any and all proposals.

Please include the following with your proposal:

The structure proposed to provide service, including personnel vitae.

Provide listing of current governmental group self-insurance entities firm serves

All questions or requests for information should be directed to Sandra Motz at [smotz48@gmail.com](mailto:smotz48@gmail.com) (734-425-3345)

Completed proposals must be received by October 17, 2012 at the following e-mail address.

[smotz48@gmail.com](mailto:smotz48@gmail.com)